

Cottages at Winding Creek Condominium Association, Inc.

Monday, June 24th 2013

6:00pm

Board Meeting Minutes

St. Johns County Public Library

6670 US 1 South

St. Augustine, FL 32086

- **Call to Order:** Meeting called to order by Rick Gibson at 6:00pm
- **Roll call of Directors/Determination of a Quorum:** Rick Gibson, James Tygrest, Mary Ann Livermore, Nancy Wright and Darlene Bell.

Absent- Carl Sticht and Gayle Coyle

- **A quorum is announced.**
- **Confirmation of Proper Meeting Notice:** Mr. Sheremeta confirmed notices with agenda were posted at both mailbox bulletin boards and the pool bulletin board.
- **Approval of Minutes {May 20th 2013}** Maryanne Livermore moves to approve the minutes of May 20th 2013. Darlene Bell seconds the motion. Motion carries with a vote of 5 yes 0 no
- **Down to Earth Presentation-** Jason from down to Earth presents on behalf of Down to Earth in response to the association's recent letter of dissatisfaction.
 - **Questions-**
 - i. Rick Gibson- asks where the property is on the list of properties the company manages. Jason from Down to Earth reply's its one of their smaller properties however it will not affect service.
 - ii. Maryanne Livermore - asks if annual rotations will be planted in a timely manner. Jason responds absolutely.
 - iii. Maryanne Livermore- asks if the edging will improve. Jason assured that it will.
- **Manager Report**
 - **Cintas fire agreement-** Maryanne motions to terminate the fire maintenance agreement with Cintas and contract with Skip Lambert for the fire maintenance. Rick seconds the motion. Motion carries with a vote of 5 yes 0 no.
- **Officer Reports**
- **Committee Reports**
 - **Social Committee-** Maryanne Livermore reports that there is a 4th of July party. The committee would like to purchase a karaoke machine in the amount not to exceed \$200.00. Rick moves to purchase a karaoke machine not to exceed \$200.00. Nancy Wright seconds the motion. Motion carries with a vote of 5 yes 0 no.

- **Unfinished Business**

- **Pool Heaters-** A new memo will be sent to all owners with updated information.
- **Website-** Michael Chuppito from Fluid Performance presents the new website to the board of directors.
- **Benches-** Maryanne motions to purchase two benches for the lake and landscaping not to exceed \$1,000. Darlene seconds the motion. Motion carries with a vote of 4 yes 1 no With James Tygrest voting no.

- **New Business**

- **Second bike rack for pool.** – Darlene motions to install a second bike rack at the pool. Nancy Wright seconds the motion. All approved 5 yes 0 opposed. Motion carries.
- **Meeting schedule-** Maryanne moves to amend the meeting schedule to a quartile schedule. Darlene seconds the motion. Motion carries with a vote of 5 yes 0 no.

- **Adjourn-** With all business being conducted within the time allowed to occupy the meeting room, Rick Gibson calls the meeting to adjournment. The meeting adjourned at 7:52pm